«Date»

«Donor First Name»«Donor Last Name»

«Address»

«City», «State» «ZIP»

Dear «Salutation»,

On behalf of the Alpha Phi Foundation Board of Directors and the women of «Chapter»—«School Name», thank you for your gift of «Amount» made on «Gift\_date» at the «Event» charitable auction. The Foundation could not thrive without donors like you.

Item: «Item Description/Item#»  
Estimated Value of Auction Item: «Estimated Value»

Your gift inspires the lives of Alpha Phi collegians and alumnae through the Foundation’s many vital programs: unrivaled leadership training, merit-based and need-based undergraduate and graduate scholarships, assistance grants supporting sisters in crisis, preserving Alpha Phi’s rich heritage and women heart health education and research initiatives.

With your gift, we are advancing women’s lives on campus, in careers, and throughout our communities. Thank you for leading with heart and inspiring Alpha Phis everywhere through the power of *your* philanthropy.

With heartfelt thanks,

[Add Signature]

«Your Name» *(«Chapter»—«School Name»)*

«Alpha Phi Position»

P.S. – Since 1946, women’s heart health has been the philanthropic focus of Alpha Phi Foundation. Here’s a heart-healthy tip: Make sure that your plate is as vibrant as possible. Fruits and vegetables are full of antioxidants that protect your heart. «OPTIONAL Add your own heart healthy tip»

Gifts to Alpha Phi Foundation, a 501(c)3 organization, are tax deductible in the United States as allowed by law. Our Tax ID number is 36-3895478. Please keep this email as an official receipt of your gift. Items purchased at a charity auction are only tax deductible for the excess of the purchase price paid for an item over its fair market value.