

Move Your Phi't Guide

1. Innovative Ideas

- 5k Run/Walk, Alpha Phifa, Fast Phi't Race, Phi Ball, APhi Bowl, APhi Golf Open, Trampoline-a-thon, Hoops for Heart, NBA-Phi, Fitness classes, Dance-a-thon, APhi Putt-Putt, Phi-SPN, NBA 2K Competition, Phield Games, Teeter-totter-thon, Phreestyle Relay

2. Plan an Event for your Target Audience

- Does your campus love soccer? Alpha Phifa would be the perfect choice. Optimize your attendance by capitalizing on campus interests.
- Consider Partnering with a local fitness club to host a class like barre, hot yoga or spin

3. Submit Your Event and Use GiveSmart

- [Submit your event](#) to get access to GiveSmart and so we can be on the lookout for your donations!
- Set up tickets for your event on GiveSmart. Keep in mind only ticket sales return to the chapter and all other donations/items will go directly to the foundation after [Requesting GiveSmart Disbursement](#).
- Looking for a way for individuals/teams to compete to raise funds? Use the P2P (Champion) fundraising feature and assist each team with setting up their own page with a special link to share with their supporters. This will allow you to view everyone's progress in one spot! Visit GiveSmart's help center for step by step tutorials on [Peer to Peer Fundraising](#).

4. Become a Bracket Expert

- Plan game logistics beforehand with your committee. Organize forms and rosters, brackets, and schedules prior to the event. Make sure you account for buffer time between rounds if necessary.
- Have a plan for any last minute team/participant sign-ups and drop-outs.

5. Post Event

- Update your GiveSmart site status to "Hidden", confirm there are no outstanding payments or refunds, then [Request GiveSmart Disbursement](#).
- Mail any Checks or Money Orders (**please convert Cash to a Money Order**) to our Lock Box address:

Alpha Phi Foundation Inc
PO Box 7410667
Chicago, IL 60674-0667

Questions? Contact ChapterGiving@AlphaPhiFoundation.org